

NSQF Level -1 Class IX

INFORMATION TECHNOLOGY – Unit(I)

(Subject Code: 402) 2017-2018

Time:-1 Hr

Marks: 20 marks

Q I Multiple choice questions:

Mark (10*1)

- 1) The red wavy underline in MS Word document indicates
A. Spelling errors B. Grammar errors C. Address block D. None of these
- 2) Which input device is not suitable to work with MS Word?
A. Keyboard B. Mouse C. Light Pen D. Joystick
- 3) Ctrl + D
A. Delete Dialog Box B. Font Dialog Box C. Delete All D. Do nothing
- 4) Ctrl + H
A. Open Find and Replace Dialog box with activating Replace Tab
B. Open Format Dialog box activating Insert Hyper Link tab
C. Open Insert Dialog box activating Insert Hyper Link Tab
D. Open Insert Hyper Link Dialog box
- 5) To repeat the table heading in every page
A. From Table menu choose Row Height and Column Width
B. From Table menu choose Properties
C. From Table menu choose the Sort
D. From Table menu choose Heading Rows Repeat
- 6) To type subscript character like H₂O, use the following keyboard combination:
A. Ctrl+= B. Alt+= C. Ctrl+shift+= D. Alt+Shift+=
- 7) Text boundary can be turned on and off from
A. Autotext from Insert menu B. View tab on Options dialogue box
C. Text Boundary option from Tools menu D. None of these
- 8) The key combination for saving a document in MS Word is
A. Ctrl+A B. Ctrl+S C. Alt+F1 D. Ctrl+x
- 9) Which of this Expression would you use when you lose your purse with money?
A) ok, no problem B) oh my God! C) better luck next time D) No!
- 10) Who are the two people in this dialogues?
“Could you get me some fish and chips?” “Sorry, this is a Vegetarian joint.”
A) Son & mother B) Husband and wife C) Customer and waiter D) two friends.

QII Write full forms of the following.

Mark (3*1)

- a) GUI _____
- b) GB _____
- c) URL _____

QIII. State the difference between serial ports and parallel ports.

Mark (2*1)

QIV. Sneha is working on Touch typing software, she is using lesson Control panel. What is the use of lesson control panel? And give her the importance of two progress bars given in the lesson control panel. Mark (5*1)